

RFP-5-55
ATTACHMENT G

COALITION EVALUATION PLAN

Name of Coalition

Process Evaluation

The Coalition will evaluate its success at implementing the processes described in this proposal by collecting data on programs offered and attendance of participating youth from each component Direct Prevention Services Program. These data will be collected on DMHA reporting forms, which shall be completed by the program staff of each Services Program, and submitted to the Coalition Contractor on a monthly basis. DMHA's technical assistance contractor, the Indiana Prevention Resource Center at Indiana University, will tabulate the data. The Coalition's processes will be evaluated by DMHA, based upon the following two process objectives:

A. By June 30, 2006, the collaborating member agencies of this Coalition shall implement the _____ Direct Prevention Services Programs as described in the Coalition's proposal. [Insert number of programs in blank provided.]

B. By June 30, 2006, at least 80% of the participating youth registered for each Direct Prevention Services Program implemented by the collaborating member agencies shall successfully complete the programs.

Impact Evaluation

The Coalition will evaluate the impact of its plan of Direct Prevention Services Programs described in this proposal on actual use of alcohol, tobacco, and other drugs by participating youth by collecting anonymous, confidential surveys completed by participating youth upon registration in a Services Program and again upon completion of the Services Program. These data will be collected on DMHA data forms, which will be completed by each participating youth, sealed in an envelope, and submitted to DMHA's technical assistance contractor, the Indiana Prevention Resource Center (IPRC), in accordance with the protocols established by DMHA. Each Services Program will forward all completed survey forms to the Coalition's Contractor on a monthly basis, and the Contractor will forward them to the IPRC for tabulation. The Coalition's impact will be evaluated by DMHA based upon the following four impact objectives:

A. At the conclusion of the Services Programs offered by this Local Prevention Services Coalition, the prevalence of reported cigarette smoking in the previous month by participating youth shall not exceed ____%.

B. At the conclusion of the Services Programs offered by this Local Prevention Services

Coalition, the prevalence of reported alcohol use in the previous month by participating youth shall not exceed ____%.

C. At the conclusion of the Services Programs offered by this Local-Prevention Services Coalition, the prevalence of reported inhalant use in the previous month by participating youth shall not exceed ____%.

D. At the conclusion of the Services Programs offered by this Local Prevention Services Coalition, the prevalence of reported marijuana-use in the previous month by participating youth shall not exceed ____%.

Evaluation of Component Direct Prevention Services Programs

The Coalition will evaluate each of the Direct Prevention Services Programs described in this proposal by comparing the programs' actual results with the intended results described in the process, impact, and outcome objectives for each Services Program described in the Services Program profiles included in this proposal.

Services Program Process Evaluation

The Coalition will evaluate each Services Program's success at implementing the processes described in the Services Program profile by collecting data on the number of programs offered and attendance of participating youth. These data will be collected on DMHA reporting forms, which shall be completed by the program staff of the Services Program, and submitted to the Coalition Contractor on a monthly basis. DMHA's technical assistance contractor, the Indiana Prevention Resource Center at Indiana University will tabulate the data. Each Services Program's processes will be evaluated by the Coalition, based upon the two process objectives found in the Services Program profile included in this proposal.

Services Program Impact Evaluation

The Coalition will evaluate the impact of its Services Program on actual use of and perceptions of risk associated with of alcohol, tobacco, and other drugs by participating youth by collecting anonymous, confidential surveys completed by participating youth upon registration in the Services Program and again upon completion of the Services Program. These data will be collected on DMHA data forms, which will be completed by each participating youth, sealed in an envelope, and submitted to DMHA's technical assistance contractor, the Indiana Prevention Resource Center (IPRC), in accordance with the protocols established by DMHA. Each Services Program will forward all completed survey forms to the Coalition's Contractor on a monthly basis, and the Contractor will forward them to the IPRC for tabulation. Each Services Program's impact will be evaluated by the Coalition based upon the four impact objectives found in the Services Program profile included in this proposal.

Services Program Outcome Evaluation

The Coalition will evaluate the outcomes of each Services Program on selected behaviors related to risk and protective factors associated with future use of alcohol, tobacco, and other drugs by participating youth by collecting data described in the Services Program profile included in this proposal. Services Programs will use assessments included with the model/evidence based program for the outcome evaluation. The assessments are anonymous and voluntary. These data will be collected and tabulated by the Services Program staff and reported quarterly to the Coalition on summary forms provided by DMHA. Results of each model program's assessment will be analyzed and compared to a group that has not been enrolled in the Afternoons R.O.C.K. in Indiana program.

At the end of each cohort, copies of these forms will be forwarded by the Coalition to DMHA's technical assistance contractor, the Indiana Prevention Resource Center at Indiana University. Each Services Program's outcomes will also be evaluated by the Coalition based upon the two outcome objectives found in their Services Program profile included in this proposal.

Participant and Parent/Guardian Consent and Disclosure

In order to protect the rights of participating youth, each youth and a parent or guardian shall complete an approved "Consent and Disclosure Form" describing the nature of the Services Program, any risks associated with program participation, and a disclosure of information about any data that will be collected from the youth. Youth and parents or guardians shall be permitted, upon request, to examine blank data collection forms that will be completed by the participants, prior to signing the consent form. Each form shall be signed by the parent or guardian attesting to his/her consent and by the participating youth, attesting to his/her assent to participate in the program. The program staff member handling the registration, who will serve as the witness to parent/guardian and youth signatures, also shall sign each form. Youth shall not be permitted to participate in program activities until a signed consent and disclosure form is on file.